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| Policy Document Title: | Policy for Volunteers |
| To be read in conjunction with: | Child Protection Policy |
| | Visitors Code of Conduct |
| | Health and Safety Policy |
| | Working Together under the Children's Act (1989) |
| | Keeping children safe in Education 2019 |
| Reviewed: | 09/19 |
| To be reviewed: | 09/20 |

**This policy is available on the school intranet and website www.stvin.com*

Any application for a volunteer placement at St. Vincent's School shall be approved after the Senior Leadership Team have evaluated the benefits and potential costs to the school. The Principal must approve placements and report to the governing body.

The following criteria must be adhered to:

- A nominated member of the staff to oversee placement throughout.
- All volunteers must agree to, sign and date the Volunteers Placement Agreement
- All volunteers must be police checked.
- Foreign volunteers must have evidence of clear police checking from placing organisation.
- Any breach of terms, as outlined in Volunteers Placement Agreement, will result in immediate termination of placement.